THE SFS VAWA PACKET METHOD

VAWA packets, built step by step and checked against the evidence.

How we prepare attorney-ready I-360 self-petition packets for small immigration firms: a guided declaration framework, a fully indexed evidence binder, and a cover memo, all delivered as drafts for your review and signature.

01 Four stages, one finished file

STAGE 1	STAGE 2	STAGE 3	STAGE 4
Structured intake	**Guided declaration**	**Evidence binder**	**Your review**
A 12-section questionnaire covering identity, immigration history, five-year addresses, abuser's status, marriage, cohabitation, children and eligibility.	32 interview steps in 4 sections, conducted in the client's language: English, Hindi, Punjabi, Spanish, Malayalam or Tamil.	Exhibits collected, tabbed and indexed, with a gap list for anything still missing.	Drafts and binder delivered with a cover memo. You decide strategy, edit, sign and file.

02 The 32-step declaration framework

Background & introduction — Steps 1–8

- Identity, birth and family
- Education and life before leaving
- Entry to the U.S. and where they landed
- Current status, work and self-support

Relationship & marriage — Steps 9–16

- How they met, courtship, engagement
- The wedding and legal status of the marriage
- Beginning life together
- Good-faith indicators; when things changed

Abuse narrative — Steps 17–24

- Pattern, onset and types of abuse
- Specific incidents, dated and in order
- Immigration-related threats and coercion
- Reporting, help-seeking and the turning point

Hardship & closing — Steps 25–32

- Current fear and safety measures
- Consequences of return; loss of support
- Ties and stability in the U.S.; children
- Closing statement and jurat for attorney finalization

THE VERIFY-AGAINST RULE

Every step has a matching source document. No paragraph moves forward until it's checked.

> *"We were married on [date] in [city], in a civil ceremony…"*

→ Verified against: marriage certificate, wedding photos **(Tab B)**

Why it matters

Inconsistencies between the declaration, forms and evidence are what draw RFEs and credibility questions. We catch them before the file reaches your desk, and we keep the declaration in the client's own words.

Non-attorney case preparation under attorney supervision. Not legal advice.

03 Sample exhibit index · SAMPLE STRUCTURE, FICTIONAL

Each binder is organized around the I-360 self-petition requirements and adapted to your preferences and the facts of the case.

TAB	CONTENTS	SUPPORTS
A	Cover memo, I-360 draft, G-28 placeholder, exhibit index	Filing package
B	Marriage certificate, prior divorce decrees, abuser's citizenship or LPR proof	Qualifying relationship
C	Self-petitioner's declaration (with certified translation, if needed)	All elements
D	Joint lease, bills, bank records, photos, messages	Good-faith marriage
E	Police reports, protective orders, medical records, photos, messages	Battery or extreme cruelty
F	Third-party declarations, evaluations from counselors or advocates	Abuse and impact
G	Evidence of shared residence and current residence in the U.S.	Residence
H	Police clearances, character letters, own declaration on character	Good moral character
I	Identity documents, entry records, prior filings	Identity and history

04 What you receive

- ✔ Declaration draft in the client's own words
- ✔ Forms drafted for your review (I-360; I-485 package if adjusting)
- ✔ Tabbed, page-numbered exhibit binder with index
- ✔ Translations prepared for certification
- ✔ Gap list: what's missing and who it's requested from
- ✔ Cover memo: inconsistencies flagged, questions for you

05 How we protect your firm

- ✔ Confidentiality agreement before any file is shared
- ✔ Secure file sharing, never loose attachments
- ✔ Trauma-informed interviewing, at the client's pace
- ✔ We never give legal advice to your clients
- ✔ You control strategy, edits, signature and filing
- ✔ Flat fee per packet, agreed before we start

Try us on one file.

If it isn't ready for your signature, you don't pay.

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